**A Wiki Project**

**Meeting Minutes**

*“01/31/2020, FAST-NUCES”*

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Affiliation** | **Name** | **Affiliation** |
| Syed Noman Sherazi | Project Manager | MS. Noreen Jameel | Client, Sponser |
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Approval of minutes from last meeting

No, it is first meeting ever for this project.

Old business

* No issue is opened

New business

* A wiki project is required in which comparison of two PMS tools must be detailed enough for FYP students to select one tools for their FYP management.
* We need proper documentation along with comparison wiki.
* Budget for the project is $400,000
* Client is not available every time. Can answer on emails as soon as possible.